

**BYLAWS**  
**DELAWARE STATE UNIVERSITY ATHLETICS HALL OF FAME**

**Article I**  
**Name and Purposes**

**Section 1. Name:** The name of this organization shall be the Delaware State University Athletics Hall of Fame.

**Section 2. Purpose:** The purpose of the Hall of Fame is to honor Delaware State University alumni, administrators, coaches and other persons who have made extraordinary contributions to the athletic program at Delaware State University during their tenure at the university.

**Article II**  
**Governance**

**Section 1. Governance:** The supervision and management of all affairs of the “Hall of Fame” shall be vested in the Hall of Fame Committee. These affairs shall include, but are not limited to, solicitation of nominations, review of candidate credentials, selection of inductees, planning and execution of a banquet/awards ceremony and advertisement.

**Article III**  
**Hall of Fame Committee**

**Section 1. Composition:** The Hall of Fame Committee shall be composed of members representing Alumni, Faculty and Staff, Athletics and the community at large. The Committee shall consist of twelve (12) individual voting members, with at least one (1) athletic department representative and three (3) DSU Athletic Hall of Fame members.

**Section 2. Members:** Members of the Committee shall be appointed by the Athletic Director. The Athletic Director shall also appoint the Chair of the Committee. Each member shall be appointed for one (1) term. A term shall be defined as an opportunity to participate in at least one (1) Hall of Fame awards ceremony. Members may be reappointed.

**Section 3. Organization:** In order to accomplish its purpose, the Committee shall consist of the following sub-committees:

Awards, Ceremony and Banquet  
Promotion and Public Relations  
Marketing and Fundraising  
Nominations and Screening  
Host  
Finance  
Other sub-committees as deemed necessary and appropriate

## **Article IV** **Meetings**

**Section 1. Meetings:** Meeting dates, times and locations shall be determined at the first organizational meeting of the Committee. Call meetings shall be scheduled as needed by the Committee chair.

**Section 2. Quorum:** Those members present shall constitute a quorum at any Committee or Sub-Committee meeting subject to special quorum requirements as stated in Article IV, Section 3. Below.

**Section 3. Special Quorum Requirements:** The Nominations and Screening Committee, when voting on nominees for recommendation to the Committee, must have a minimum of three (3) members present. The Committee, when voting on recommended nominees for induction, must have a minimum of seven (7) members present.

## **Article V** **Selection Process**

### **Section 1. Selection Process:**

1. Selection will be made on athletic merit only, and never for any other reason.
2. Members of a National Athletic Hall of Fame must have a stronger claim with their Delaware State University athletic experience than any other institution in order to be considered for selection.
3. All members of the selection committee, including the chair, are eligible to vote during the selection process.
4. A majority vote is required at the initial screening meeting before a candidate can be submitted for final consideration.
5. Final selection shall be by written secret ballot.
6. Committee members may vote by proxy, provided his/her signed and sealed ballot is delivered to the committee chairperson five (5) days prior to the final selection meeting.
7. Nominees receiving a majority vote (more than 50%) shall be considered selected.
8. In the event of a tie, those individuals who receive equal votes will be placed on a special ballot. The Selection Committee members present will vote by secret ballot until the tie is broken.
9. No more than six (6) to (12) inductees shall be inducted. Team induction will be concerned.

**Article VI**  
**Induction Ceremony**

**Section 1. Induction Ceremony:**

1. Attendance is required by all living recipients to receive the award, unless there are unusual circumstances preventing it.
2. A luncheon or dinner will be held to honor the inductees.
3. The induction ceremony shall be held on the weekend of the most convenient home football game, with the Hall of Fame nominees inducted during an event open to the public. The new inductees shall also be honored at half-time of the football game.

**Article VII**  
**Hall of Fame Criteria/Qualifications**

**Section 1. Student-Athlete**

1. Shall not be considered for recognition for at least five (5) years after graduation, completion of eligibility or after completing at least two (2) years of participation in one or more sports.
2. Must have been a record holder or outstanding performer while at Delaware State University. Examples of outstanding performance include:
  - A. Won an NCAA or conference championship or must have been a significant contributor to a championship team, or
  - B. Name national or conference Player of the Year, or
  - C. Been named athletic All-American or received conference honors, or
  - D. Led nation in a recognized statistical category, or
  - E. Distinguished himself/herself through major individual victories, statistical accomplishments.

**Section 2. Coach**

1. Must have coached an intercollegiate sport at Delaware State University for a minimum of five (5) years;
2. be outstanding leaders, teachers and mentors to student athletes;
3. have made outstanding contributions to their sport and to Delaware State University;
4. be of high moral character; and
5. have terminated coaching duties at least one (1) year prior to nomination.

### **Section 3. Faculty, Administrators and Staff**

1. Must have worked in a faculty, administrative or staff capacity at Delaware State University for a minimum of five (5) years;
2. have made outstanding contributions to the athletic program at Delaware State University;
3. be of high moral character; and
4. be distinguished in professional life.
5. Faculty, administrators and staff members may be nominated at any time after five (5) years of service.

### **Section 4. Patrons of the Program**

1. Must have made significant contributions to the athletic program at Delaware State University over no less than a five (5) year period of time;
2. be high moral character; and
3. be distinguished in professional life.
4. Such persons may be nominated at any time after five (5) years of significant contribution.

## **Article VIII** **Nomination Process**

### **Section 1. Nomination Process**

1. Nominations can be made by any alumnus and/or friend of Delaware State University and will be solicited through the Athletic Department and Alumni Association.
2. Records for each nominee should be kept from year to year, and these nominations will be taken into consideration by the selection committee for future induction ceremonies.
3. A deadline for submitting nominations will be established by the selection committee.

**Delaware State University  
Athletic Hall of Fame**

**Nomination Form**

State reasons which you believe demonstrate why the nominee should be selected for induction into the Delaware State University Athletic Hall of Fame. Include activities since leaving, Delaware State University such as postgraduate education, employment, community service, civic involvement as well as detailed athletic honors. **Please provide all supporting documentation (e.g. newspaper articles/clippings, published statistics, etc.). The selection committee will not be responsible for conducting additional research regarding a nominee.**

**I. Nomination Category**

Athlete            Coach            Administrator/Staff

**II. Nominee's Demographic Information**

A. First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
MI: \_\_\_\_\_

B. Home Address (if deceased, name and address of next of kin):  
\_\_\_\_\_

C. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

D. Home Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

E. Email Address: \_\_\_\_\_

**III. Athletic Information**

A. Sport(s) Played: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

B. Year(s) Played:

i. Sport 1:  
\_\_\_\_\_

ii. Sport 2:  
\_\_\_\_\_

iii. Sport 3:  
\_\_\_\_\_

C. Athletic Achievements (use additional paper is necessary):  
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D. Special Awards Earned (use additional paper if necessary):

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E. Other Supportive Athletic Information (use additional paper if necessary):

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**IV. Academic Information**

A. Undergraduate Activities Participated (use additional paper if necessary):

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B. Academic Achievements Earned (use additional paper if necessary):

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C. Additional Degree(s) Earned/School Studied/Year:

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D. Other Supportive Academic Information (use additional paper if necessary):

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**V. Post Delaware State University Information**

A. Professional Sports Career? Yes No If yes, sport(s): \_\_\_\_\_

B. Professional Sports Awards/Achievements (use additional paper if necessary):

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C. Career/Business Achievements (use additional paper if necessary):

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**VI. Community/Philanthropy/Civic Activities (use additional paper if necessary):**

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**VII. Additional Supportive Information**

A. Please attach supporting documents, resume and/or pertinent newspaper clippings

B. Provide any other data, statistics, awards, honors in support of your nominee

Please provide all supporting documentation. The selection committee **WILL NOT** be responsible for conducting additional research regarding a nominee.

Nominator: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Mail Completed Forms To:**

**HALL OF FAME COMMITTEE  
DELAWARE STATE UNIVERSITY  
ATHLETIC DEPARTMENT  
1200 N. DUPONT HWY.  
DOVER, DE 19901**